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<b>Agenda Item:</b>	Litter picking cabinets
<b>Meeting Date:</b>	15 June 2026
<b>Contact Officer:</b>	Administrative Asst - Facilities

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The purpose of this report is to present options for the provision of community litter picking equipment within Witney, and to seek Members' views on the preferred approach.

### **Background**

The provision of community litter picking equipment was previously discussed by the Committee on 17 November 2025 (Minute SC662 relates). Officers were asked to explore options that would support volunteer litter picking initiatives across Witney, while ensuring appropriate control, safety, and maintenance of equipment.

### **Current Situation**

#### **Research findings / issues**

Research has identified that open-access litter picking stations may be vulnerable to vandalism, theft, and misuse. In addition, effective management would require a system for logging users, maintaining stock levels, and ensuring compliance with health and safety requirements, including the secure storage of sharps boxes.

#### **Options**

##### **Option 1 – Lockable Vault (Amnesty-style unit)**

- Very Secure
- Weatherproof
- Installed by works team
- Lower cost

##### **Option 2 – Combined Bin & Equipment Unit**

- Dual purpose
- Maintained within bin collection round
- More integrated

#### **Proposed Locations**

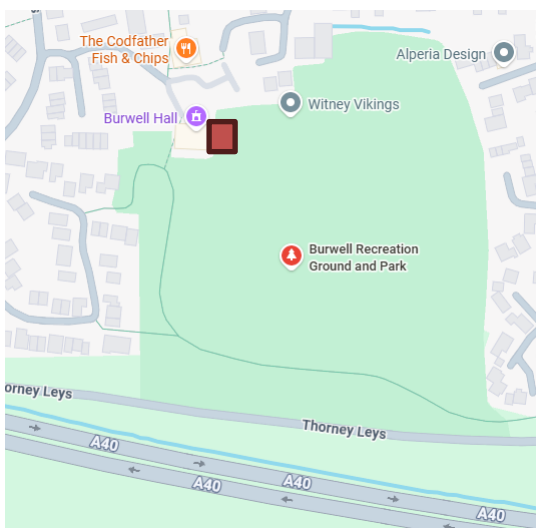
A number of potential locations have been identified to ensure geographic coverage across the town, including The Leys, King George Field, and Burwell Hall.



A possible location at The Leys for a central location



A possible location to King George Field



A location next to Burwell Hall

### **Contents of the Litter Picking Vault**

- Gloves x 20 disposable latex free.
- X 5 Litter picking sticks.
- X 20 Litter collection bags.
- X 5 Litter picking Hoops to aid the collection of litter safely and effectively.
- Litter picking guidelines clearly displayed inside door along with Admin office contact details and a comments sheet for feedback or concerns.
- X1 pack of Hand wipes.
- X1 Sharps box sealed.

Maintained and replenished as required.

### **Option 1:**



With added Vinyl Witney Town Council Logo and Litter Picking Vault Vinyl Stickers. Colours Vary available; Dark Blue, Green, Grey, Light Blue, Magenta, Pure Orange, Recycling Green. Red, Silver, Titanium, Turquoise, White or Black. Colour needs to complement as a base for Witney Town Council Logo also being reader friendly

### **Costs involved:**

- Amnesty Bin cost £412-568 – Various suppliers - Lead time 3-5 weeks
- Cost of additional Vinyl Signage which would be obtained from our existing local printer and supplier of signage and decal. £35
- Fixtures kits - £20
- Dependent on location a concrete base may be required, this would be similar to that used for bench installations

**Option 2:**



Available as coloured. Installation by Works Team. Above Park bin would be provided with Witney Town Logo.

**Costs involved:**

- Park Bin cost £574 – Lead time 4 weeks
- An additional would be applicable to have a plastic side advertising frame added. £25 for A4 and £30 for A3 size.
- Cost of additional large Vinyl Signage which would be obtained from our existing local printer and supplier of signage and decal. Approx. £100
- Fixtures kits - £20
- Dependent on location a concrete base may be required, this would be similar to that used for bench installations

Sponsorship could be considered to mitigate overall costs.

Advantages	Disadvantages
Weatherproof	Appearance resembles a Knife Amnesty Box or litter bin only – although signage added will be clear.
Authorised Access Only	An Extra asset alongside existing Street Furniture.
Secure and Presentable	Cost of replacement/lost equipment

**Corporate Strategy**

The Council’s Strategic Plan 2025–29 sets out the Council’s long-term priorities and direction, supporting its mission to ‘make Witney a great place to live, work and visit.’ This report contributes to the delivery of the following strategic pillar of the plan:

5. A Beautiful Witney

## **Impact Assessments**

The Town Council has a duty to consider the effects of its decisions, functions and activities on equality, biodiversity, and crime & disorder. Consideration should also be given to effects on the environment, given the Council's Climate Emergency declaration in 2019.

- a) Equality - Provides accessible volunteering opportunities for all age groups and backgrounds.
- b) Biodiversity - Reduction in litter supports local ecosystems and wildlife.
- c) Crime & Disorder – Increased community presence however Risk of misuse/vandalism
- d) Environment & Climate Emergency - Litter reduction aligns with the climate and environmental goals.

## **Risk**

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability. Such as theft, vandalism, misuse of equipment, Health & Safety (e.g. discarded needles, excrement) However these are mitigated by lockable units, controlled access, regular monitoring and maintenance.

## **Social Value**

Social value is the positive change the Council creates in the local community within which it operates. The introduction of units could improve community cohesion, volunteer engagement, intergenerational involvement, individual mental health and wellbeing and bring about civic pride.

## **Financial implications**

- The cost of units. £400-600 per unit with £35-100 required to apply the councils branding or other encouragement advertising options.
- These units could be a consideration for the proposed two litter bin installations at The Leys (P&R Committee 01.06.2026 relates)

## **Recommendations**

Member are invited to note the report and

1. Consider the two proposed options for litter picking equipment provision;
2. Determine whether to proceed with Option 1 (lockable vault) or Option 2 (combined unit) and desired specification.
3. Identify preferred locations for implementation.
4. Should sponsorship be considered.